



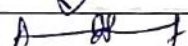

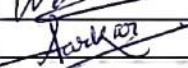



Urbana Welfare Association**MINUTES OF MEETING- MOM NO 03**

DATE - 17th. July, 2020
Virtual Meeting

NO			ATTENDANCE		CONTACTNUMBERANDEMAIL	
1	Sujit Bhattacharya	SB	P		9830062917	sujit1449@gmail.com
2	Pradeep Bhatia	PB	E		9339744212	pradeepbhatia20@gmail.com
3	Avinash Malpani	AM	P		9331000140	hmplaza@gmail.com
4	Tarun Kumar Basu	TKB	P		9163689662	tkbasu2000@yahoo.com
5	Swaminathan Ramani	SR	P		9831020601	s.ramani222@gmail.com
6	Mamta Agarwal	MA	P		9830057410	mamta.agarwal64@gmail.com
7	Ashesh Paul	AP	P		9163975111	asheshpaul@yahoo.com
8	Ashis Dutta	AD	P		9433492934	Ashidatta783@gmail.com
9	Archana Sinha	AS	P		9163164510	mail2dr.archana@gmail.com
10	Amitava Banerjee	AB	P		9433218459	amitava.banerjee.1961@gmail.com
11	Anand Saraf	AS	P		9830616949	saraf.anand@gmail.com
12	Hemant Raj Lodha	HL	E		9903569766	hemant@pucoatings.in
13	Kalpajeet Basu Mallik	KBM	E		9051044344	ceo@genesiskolkata.in
14	Meelan Gupta	MG	P		+971551894780	Meelan.gupta@gmail.com
15	Neha Tbrewal	NT	P		9830358660	Nehatibrewal178@gmail.com
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19	Suvashis Mukherjee	SM	P		+31624150105	msuvashis@yahoo.com
20	Vikram Saha	VS	P		9920021076	vikramsaha@gmail.com
21	R. K. Jalan	RKJ	P		9830402904	rkjalan55@yahoo.co.in

P- PRESENT 18, A - ABSENT 0 , E -EXCUSED 3

MINUTES OF MC MEETING HELD ON 17.07 2020

No	Details	Action by
1	<p><u>Opening of the meeting:</u> SB opened the meeting by stating that last MC meeting which was held on 12th July, 2020 was adjourned owing to lack of time. Hence this meeting is a continuation of MC meeting NO.2. MoM for meeting held on 12th. July 2020 was placed before the members and approved.</p>	
2	<p><u>Sub Committees:</u> SB took the discussion forward stating that PR committee needed to be segregated from the Digital / IT Committee as it will be responsible for Communication with the residents / sponsors, etc. After discussion it was resolved that following MC members will be part of PR team which will be headed by the PST. Vikram Saha 2. Anand Saraf 3. Sushil Khaitan 4. Mamta Agarwal 5. Neha Tibrewal. Decide who will be convenor and co convenor of PR Committee.</p>	
3	<p><u>UTSAV :</u> AP expressed his desire to relieve him from being Convenor of Events. All MC members present in meeting shown full confidence on him. Subsequently he agreed to rethink his position and will revert to MC within few days.</p>	
4	<p><u>Handover issues:</u> TKB drew attention of the members about an important development. TKB had earlier informed the members that necessary documents are being prepared for changing the signatories to operate the UWA Bank Accounts. The signatures of the past and present PST are needed for submission to Banks. UWA staff was advised to get in touch with past PST and obtain their signatures. Apparently, on contact to past treasurer for signature he was told that unless his condition to change the names in the portal of GST is done he is unable to sign any documents. Members considered this act as serious breach of trust and basic norms of the Association. After serious deliberation it was resolved that President will write to past President about the unrealistic conditions and request him to complete the handover process within a specific timeframe. It was also agreed that this and future mails to this effect should copy to previous PST as well as UWA</p>	

	<p>members Google group. 7 days time will be allowed to resolve the issue amicably failing which President is authorised take final call.</p>	
5	<p><u>Induction of Advisor/s</u></p> <p>SB informed the members that Mr. Mahabir Patni a well known personality and resident of Urbana has agreed to act as Advisor to the current MC. All members appreciated this move and expressed sincere thanks to Mr. Patni for accepting this position.</p> <p>It was the opinion of members that there atleast another Advisor be considered. Various names were discussed. It was resolved that Sushil Khaitan will approach M. Chamrda Shekar Ghosh to act as an Advisor. Mr Khaitan agreed and stated he will speak with Mr Ghosh and advise MC.</p>	
6	<p><u>Change of registered Office Address of UWA</u></p> <p>SB wanted to know if there was any office set up at the address mentioned in official documents of UWA. AM being founder President informed members that, at the time UWA was established the project was not ready for handover to owners and hence, Mr. Sanjiv Ganeriwala agreed to allow his office address to be used as registered office of UWA for the purpose of registration.</p> <p>Members discussed and agreed, since UWA now has its office inside the complex, it is imperative to change the correspondence address accordingly.</p>	
7	<p><u>UWA Office staff and Pay scale</u></p> <p>SB explained to members the necessity of having a proper office and a staff member with basic knowledge of accounting and capable of handling basic issues and liaising with residents and UFM. This would improve the overall functioning of UWA. Also it will help MC members to carry out their work smoothly. In this regard SB informed that BNRI suggested that UWA consider an office room in any of a tower. He explained that this would also help in terms of being able to use the Community Hall as a meeting room for the Committee, if required.</p> <p>A lengthy discussion was held and it was resolved that although the proposal is in principal acceptable, considering current situation it is not advisable to have a new secretariat which will involve substantial fit out cost.</p> <p>AS proposed to outsource the accounting part of UWA to any accounting firm. AS will get quotation for the same.</p>	
8	<p><u>UWA Membership Form</u></p> <p>SB stated that while reviewing UWA membership form it was felt that few modifications are required to comply with the rules of UWA. Accordingly proposed to incorporate following two points:</p> <ol style="list-style-type: none"> 1. Applicant may be asked to meet physically or virtually, the membership committee prior to being admitted. 2. The Executive Committee reserves its right to reject / deny membership if applicant is found to be ineligible as per the Rules of the Association. <p>It was approved by MC.</p>	

UWA Rules reframing Committee

SB explained the necessity of review/reframing of the Rules of UWA in order to have more clarity and minimise wrong interpretation. SB also informed the members that he is already in the job. He suggested MG, SK and AM to be included in this review team. It was approved.


LIBRANA WELFARE ASSOCIATION

President

Secretary

Treasurer

~~FOR LIBRANA WELFARE ASSOCIATION~~


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